

MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

ATTESTATION OF INVOLVEMENT IN DECEASED INDIVIDUAL'S CARE OR PAYMENT OF HEALTH CARE

Information about the deceased individual:

Name	ID Number (i.e., Medicaid ID, SSN)	
Street Address	Date of Birth (MM/DD/YYYY)	
City	State	Zip Code

I, _____ (insert your name), request that the Michigan Department of Community Health (MDCH) release to me the following protected health information (PHI) or other sensitive information of the above-named individual (identify type and amount of information, including dates where appropriate):

I request that the PHI or other sensitive information be sent to me:

By electronic mail at:

By fax to:

By U.S. mail to:

I certify that I am a family member/other relative/close personal friend (please circle one) of the above named individual. I was involved in the deceased's care or payment of the deceased's health care prior to deceased's death, and I certify that the PHI I have requested is relevant and limited to my involvement. 45 CFR § 164.510(b).

Signature	Date (MM/DD/YYYY)
Printed Name	

MDCH USE ONLY

For purposes of this form, a family member means, with respect to the deceased individual:

- (1) A dependent (as such term is defined in 45 CFR 144.103), of the individual; or
- (2) Any other person who is a first-degree, second-degree, third-degree, or fourth-degree relative of the individual or of a dependent of the individual. Relatives by affinity (such as by marriage or adoption) are treated the same as relatives by consanguinity (that is, relatives who share a common biological ancestor). In determining the degree of the relationship, relatives by less than full consanguinity (such as half-siblings, who share only one parent) are treated the same as relatives by full consanguinity (such as siblings who share both parents).
 - (i) First-degree relatives include parents, spouses, siblings, and children.
 - (ii) Second-degree relatives include grandparents, grandchildren, aunts, uncles, nephews, and nieces.
 - (iii) Third-degree relatives include great-grandparents, great-grandchildren, great aunts, great uncles, and first cousins.
 - (iv) Fourth-degree relatives include great-great grandparents, great-great grandchildren, and children of first cousins.

45 CFR § 160.103.

PHI may be disclosed unless MDCH is aware that the disclosure would be inconsistent with the prior expressed preference of the deceased individual.

Only the minimum amount of PHI necessary to fulfill the purpose of the request should be disclosed. PHI that is disclosed by e-mail must be encrypted consistent with MDCH policies and procedures. *See* MDCH Policy and Procedure 6.8.10.D.2; 6.8.E.32; 6.8.E.38; and 6.8.E.38.2.